

SHEFFIELD CITY COUNCIL

CABINET DECISIONS AND KEY INDIVIDUAL CABINET MEMBERS AND EXECUTIVE DIRECTOR DECISIONS

Forward Plan of Executive Decisions 1 September 2015 to 31 December 2015

The Forward Plan is published on the first day of each month and shows the key decisions to be taken by the authority over the following 3 months. It also includes non-key decisions due to be taken by the Cabinet over the same period.

In addition, new issues and changes to existing issues will be published on the website as soon as they are known on the [What's New](#) web page.

1. This schedule provides amongst other decisions, details of those Key Executive Decisions to be taken by the Cabinet , Individual Cabinet Members or Executive Directors in 28 days and beyond as required by Section 9 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.
2. The membership of decision makers are as follows:
 - **Cabinet** - Councillors Julie Dore (Chair), Leigh Bramall (Deputy Chair), Isobel Bowler, Ben Curran, Jackie Drayton, Jayne Dunn, Terry Fox Mazher Iqbal and Mary Lea
 - Where **Individual Cabinet Members** or **Executive Directors** take Key Executive Decisions their names and designation will be shown in the Plan.
3. Access to Documents - details of reports and any other documents will, subject to any prohibition or restriction, be available from the date upon which the agendas for the Cabinet and Cabinet Highways Committee and Individual Cabinet Member and Executive Director reports are published and accessible via the Council's web-site at www.sheffield.gov.uk or can be collected at the Town Hall at the following address:-
Democratic Services, Town Hall, Sheffield, S1 2HH
4. Where it is intended to hold a meeting, or part of a meeting, in private a notice will be published at least 28 days prior to the meeting in accordance with Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Date decision is expected to be taken and who will take the decision?	Description of decision (This includes details of those items or parts of those items which will be considered in private & the reasons why their consideration will be in private) K = Key Decision P = Statutory Plan - part of budget and policy framework	Cabinet Member and relevant Scrutiny Policy and Development Committee	What documents will be considered by the decision maker?	Date agenda documents available	Who can I contact about this issue and request documents, subject to availability?
Not before 1 Sep 2015 Cabinet Member for Environment and Transport	Changes to Recycling Collection Service 2015 (K) The report makes recommendations for changes to recycling services to realise the necessary savings to the waste budget.	Cabinet Member for Environment and Transport Economic and Environmental Wellbeing Scrutiny Committee	Report of the Executive Director, Place	TBC	Place Alastair Black Tel: 20 37621 alastair.black@sheffield.gov.uk
Not before 1 Sep 2015 Cabinet Member for Environment and Transport	Changes to Household Waste Collection Service (K) The report makes recommendations for changes to waste services to realise the necessary savings to the waste budget.	Cabinet Member for Environment and Transport Economic and Environmental Wellbeing Scrutiny Committee	Report of the Executive Director, Place	TBC	Place Alastair Black Tel: 20 37621 alastair.black@sheffield.gov.uk

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Not before 1 Sep 2015 Leader of the Council	Capital Programme Approvals Month 3 (K) The report seeks approval for: <ul style="list-style-type: none"> • a number of variations and additions to the current Capital Programme; • the acceptance of grants which may be used to fund the project; • the approval of procurement strategies for the delivery of projects in the programme; • the delegation to Director of Commercial Services of the power to award contracts for capital programme schemes after stage approval by the Capital Programme Group; and • other matters which may be necessary for the delivery of the capital programme. 	Leader of the Council (Councillor Julie Dore) Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	TBC	Resources Paul Schofield Tel: 27 36000 paul.schofield@sheffield.gov.uk

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3 Sep 2015 Cabinet Member for Environment and Transport	Reducing Annual Spend through Veolia on Communications (K) All aspects of household waste services, including customer support and communications are provided by Veolia on behalf of the Council as part of a thirty-five year integrated waste management contract to 2036. The report recommends the reduction in spend through Veolia for communications on waste awareness issues including the mobile information unit.	Cabinet Member for Environment and Transport Economic and Environmental Wellbeing Scrutiny Committee	Report of the Executive Director, Place	25/8/15	Place Gillian Charters Tel: 0114 2037528 gillian.charters@sheffield.gov.uk
Not before 7 Sep 2015 Leader of the Council	Capital Programme Approvals Month 4 (K)	Leader of the Council (Councillor Julie Dore) Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	TBC	Resources Paul Schofield Tel: 27 36000 paul.schofield@sheffield.gov.uk

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14 Sep 2015 Cabinet Member for Housing	<p>Implementation of a new Sheltered Housing Service Charge to Mitigate the Impact of Withdrawal of Housing Related Support Subsidy (K)</p> <p>Following the introduction of the Supporting People programme in 2003 the housing related support and City Wide Care Alarm service provided in Sheltered Housing have been subsidised for those tenants who are eligible for housing benefit. The government no longer pays a Supporting People grant to local authorities and the funding provided for housing related support has been substantially cut and is no longer ring fenced. This has had a significant impact on the Councils ability to continue to fund housing related support services.</p> <p>In March 2014 the Cabinet Member for Health, Care and Independent Living agreed a new Housing Related Support Subsidy Policy which provided that long term housing related support services, including the</p>	Cabinet Member for Housing	Report of the Executive Director, Communities	6/9/15	Rhian Owen Tel: 29 30119 rhian.owen@sheffield.gov.uk

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16 Sep 2015 Cabinet	Revenue Budget and Capital Programme Monitoring 2015/16 Month 3 (as at 30/6/15) (K)	Cabinet Member for Finance and Resources (Councillor Ben Curran) Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	8/9/15	Resources Mike Thomas Tel: 27 34358 mike.thomas@sheffield.gov.uk
16 Sep 2015 Cabinet	Key Bus Route - Chesterfield Road Land Acquisition and Compulsory Purchase Order (K) Compulsory Purchase Order to run in parallel with negotiations by agreement to acquire all affected land and rights necessary to deliver the proposed highway scheme.	Cabinet Member for Environment and Transport Economic and Environmental Wellbeing Scrutiny Committee	Report of the Executive Director, Place	8/9/15	Place Ian Taylor Tel: 273 5502 ian.taylor@sheffield.gov.uk

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16 Sep 2015 Cabinet	London Road Shop Front Improvement Scheme (K) The report seeks approval for a proposed London Road Shop Front Improvement Scheme (The Scheme) to be delivered under the Successful Centres Programme. The Shop Front Scheme will help to address the appearance through the funding and implementation of physical improvements to the front elevations of existing independent businesses to create an attractive centre that people are proud of and encourage further investment by the existing businesses themselves.	Cabinet Member for Housing Economic and Environmental Wellbeing Scrutiny Committee	Joint report of the Executive Directors, Place and Communities	8/9/15	Place Fiona Champion Tel: 20 52675 fiona.champion@sheffield.gov.uk

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16 Sep 2015 Cabinet	Burbage, Houndkirk and Hathersage Moors Proposed Lease to the National Trust for Places of Historic Interest or Natural Beauty and the Royal Society for the Protection of Birds (RSPB) The report seeks approval to lease Burbage, Houndkirk and Hathersage Moors to the National Trust for Places of Historic Interest or Natural Beauty and the Royal Society for the Protection of Birds (RSPB) for a period of 25 years	Cabinet Member for Finance and Resources (Councillor Ben Curran), Cabinet Member for Neighbourhoods Economic and Environmental Wellbeing Scrutiny Committee	Joint report of the Executive Directors, Place and Resources	8/9/15	Place Chris Heeley, Dave Wood Tel: 2734285, Tel: 0114 2734095 Chris.Heeley@sheffield.gov.uk, dave.wood@sheffield.gov.uk
16 Sep 2015 Cabinet	Future Options for SCC Property and Facilities Management Services (K) The report reviews the options for future delivery of the Property and Facilities Management services.	Cabinet Member for Finance and Resources (Councillor Ben Curran) Overview and Scrutiny Management Committee	Joint report of the Executive Directors, Place and Resources	8/9/15	Place Martin Wood Tel: 27 34575 martin.wood@sheffield.gov.uk

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21 Sep 2015 Cabinet Member for Housing	Changes to the Lettings Policy (K) Policy changes to introduce need for ID at point of joining housing register, for changing the criteria for applicants re-joining the housing register after being rehoused, to restrict applicants to appearing on one housing registration and changes to the eligibility rules for approved foster carers and adoptive parents.	Cabinet Member for Housing Safer and Stronger Communities Scrutiny Committee	Report of the Executive Director, Communities	11/9/15	Communities Rosie Sheldon Tel: 27 36608 rosie.sheldon@sheffield.gov.uk
14 Oct 2015 Cabinet	Step up to Social Work (K) To continue to act as the Lead Authority for the Yorkshire and Humberside region to recruit and host 50 students in 10 local authorities on the Step up to Social Work post graduate degree programme which is delivered by Salford University.	Cabinet Member for Children, Young People and Families (Councillor Jackie Drayton) Children, Young People and Family Support Scrutiny Committee	Report of the Executive Director, Children, Young People and Families	6/10/15	Children, Young People and Families Dorothy Smith Tel: 27 36976 dorothy.smith@sheffield.gov.uk

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14 Oct 2015 Cabinet	Revenue Budget and Capital Programme Monitoring 2015/16 Month 5 (as at 31/8/15) (K)	Cabinet Member for Finance and Resources (Councillor Ben Curran) Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	6/10/15	Resources Mike Thomas Tel: 27 34358 mike.thomas@sheffield.gov.uk
14 Oct 2015 Cabinet	Sheffield Strategic Flood Management Plan Review Sheffield's flood management strategic plan has been reviewed primarily to encompass a significant level of planned capital investment in the City's flood and drainage infrastructure over the next 6 years.	Cabinet Member for Environment and Transport Economic and Environmental Wellbeing Scrutiny Committee	Report of the Executive Director, Place	6/10/15	Place James Fletcher Tel: 273 5847 james.fletcher@sheffield.gov.uk

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14 Oct 2015 Cabinet	<p>Medium Term Financial Strategy 2016-21 (K)</p> <p>The purpose of the Report is to:</p> <ul style="list-style-type: none"> provide Members with details of the forecast financial position of the Council for the next 5 years; and to recommend the approach to budgeting and business planning that will be necessary to achieve a balanced budget position over the medium term. 	<p>Cabinet Member for Finance and Resources (Councillor Ben Curran)</p> <p>Overview and Scrutiny Management Committee</p>	Report of the Executive Director, Resources	6/10/15	<p>Resources Mike Thomas Tel: 27 34358 mike.thomas@sheffield.gov.uk</p>

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26 Oct 2015 Cabinet Member for Environment and Transport	Review of Sheffield City Council's Assisted Waste Collection Policy (K) The report sets out the revised eligibility criteria, following a public consultation, for when an assisted waste collection will be granted.	Cabinet Member for Environment and Transport Economic and Environmental Wellbeing Scrutiny Committee	Report of the Executive Director, Place	16/10/15	Place Alastair Black Tel: 20 37621 alastair.black@sheffield.gov.uk
11 Nov 2015 Cabinet	Hemsworth Extra Care (K) The report proposes the procurement of a developer partner for an Extra Care housing scheme on the site of the former Hemsworth School.	Cabinet Member for Health, Care and Independent Living (Councillor Mary Lea) Healthier Communities and Adult Social Care Scrutiny Committee	Report of the Executive Director, Communities	3/11/15	Communities Dave Mason Tel: 0114 2734617 dave.mason@sheffield.gov.uk
11 Nov 2015 Cabinet	Revenue Budget and Capital Programme Monitoring 2015/16 Month 6 (as at 30/9/15) (K)	Cabinet Member for Finance and Resources (Councillor Ben Curran) Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	3/11/15	Resources Mike Thomas Tel: 27 34358 mike.thomas@sheffield.gov.uk

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11 Nov 2015 Cabinet	Sheffield Cohesion Strategy (K) Renewing the City's Cohesion Strategy through a co-production model with the Cohesion Advisory Group	Cabinet Member for Neighbourhoods Safer and Stronger Communities Scrutiny Committee	Report of the Executive Director, Communities	3/11/15	Communities Angela Greenwood Tel: 2930055 angela.greenwood@sheffield.gov.uk
11 Nov 2015 Cabinet	Gambling Act 2005 - Statement of Principles (Policy) (K) To approve the revised Gambling Act Statement of Principles (Policy) for referral to Full Council on 2 December 2015.	Cabinet Member for Business, Skills and Development (Councillor Leigh Bramall)	Report of the Executive Director, Place	3/11/15	Place Steve Lonnia Tel: 2053798 stephen.lonnia@sheffield.gov.uk
11 Nov 2015 Cabinet	Licensing Act 2003 - Statement of Licensing Policy (K) To approve the revised Licensing Act Statement of Licensing Policy for referral to Full Council on 2 December 2015.	Cabinet Member for Business, Skills and Development (Councillor Leigh Bramall)	Report of the Executive Director, Place	3/11/15	Place Steve Lonnia Tel: 2053798 stephen.lonnia@sheffield.gov.uk

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9 Dec 2015 Cabinet	Revenue Budget and Capital Programme Monitoring 2015/16 Month 7 (as at 31/10/15) (K)	Cabinet Member for Finance and Resources (Councillor Ben Curran) Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	1/12/15	Resources Mike Thomas Tel: 27 34358 mike.thomas@sheffield.gov.uk
11 Jan 2016 Leader of the Council	Capital Programme Approvals Month 8 (K)	Leader of the Council (Councillor Julie Dore) Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	23/12/15	Resources Paul Schofield Tel: 27 36000 paul.schofield@sheffield.gov.uk
13 Jan 2016 Cabinet	Sheffield Alcohol Strategy 2015-2019 (K) The strategy will guide the strategic approach to addressing alcohol use and misuse in Sheffield for a 4 year period.	Cabinet Member for Public Health and Equalities Healthier Communities and Adult Social Care Scrutiny Committee	Report of the Executive Director, Communities	5/1/16	Communities Helen Phillips-Jackson Tel: 27 53926 helen.phillips-jackson@sheffield.gov.uk

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13 Jan 2016 Cabinet	Housing Revenue Account (HRA) Business Plan, HRA Budget and Rent Increase 2016/17 (K) The report provides an update on the HRA Business Plan and proposes the HRA budget, rent increase and rent charges for 2016/17	Cabinet Member for Housing Safer and Stronger Communities Scrutiny Committee	Report of the Executive Director, Communities	5/1/16	Communities Liam Duggan Tel: 2930240 liam.duggan@sheffield.gov.uk
10 Feb 2016 Cabinet	Revenue Budget and Capital Programme Monitoring 2015/16 Month 9 (as of 31/12/15) (K)	Cabinet Member for Finance and Resources (Councillor Ben Curran) Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	2/2/15	Resources Mike Thomas Tel: 27 34358 mike.thomas@sheffield.gov.uk
9 Mar 2016 Cabinet	Revenue Budget and Capital Programme Monitoring 2015/16 Month 10 (as at 31/1/16) (K)	Cabinet Member for Finance and Resources (Councillor Ben Curran) Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	1/3/15	Resources Mike Thomas Tel: 27 34358 mike.thomas@sheffield.gov.uk

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Not before 1 Apr 2016 Cabinet	Revenue Budget and Capital Programme Monitoring 2015/16 Month 11 (as at 29/2/16) (K)	Cabinet Member for Finance and Resources (Councillor Ben Curran) Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	TBC	Resources Mike Thomas Tel: 27 34358 mike.thomas@sheffield.gov.uk
25 Apr 2016 Leader of the Council	Capital Programme Approvals Month 11 (K)	Leader of the Council (Councillor Julie Dore) Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	15/4/16	Resources Paul Schofield Tel: 27 36000 paul.schofield@sheffield.gov.uk
Not before 2 May 2016 Cabinet Member for Finance and Resources	Revenue Budget and Capital Programme Monitoring 2015/16 Month 12 (as at 31/3/16) (K)	Cabinet Member for Finance and Resources (Councillor Ben Curran) Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	TBC	Resources Mike Thomas Tel: 27 34358 mike.thomas@sheffield.gov.uk
Not before 2 May 2016 Cabinet Member for Finance and Resources	Revenue Budget and Capital Programme Monitoring 2015/16 Month 12 (as at 31/3/16) (K)	Cabinet Member for Finance and Resources (Councillor Ben Curran) Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	TBC	Resources Mike Thomas Tel: 27 34358 mike.thomas@sheffield.gov.uk

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A key decision* is one that results in income or expenditure of £500,000+, or is likely to be significant in terms of its effects on two or more wards. The full definition of a key decision can be found in Part 2, Article 13 of the Council's Constitution which can be viewed on the Council's website www.sheffield.gov.uk. Requests for copies or extracts from any of the publicly available documents or other documents relevant to the key decisions, or for details of the consultation process and how to make representations, can be made by ringing the contact officer or via the Democratic Services, Legal and Governance, Town Hall, Sheffield S1 2HH email to: committee@sheffield.gov.uk